

Internal Audit Plan - April 2023 to March 2024	QTR	Status of Review	Assurance Rating
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CORPORATE AREAS			
Annual Governance Statement	1	Complete	Not applicable
Anti-Fraud & Corruption	ALL	On-going over the 12 months	Not applicable
NFI	ALL	On-going over the 12 months	Not applicable
CUSTOMER & DIGITAL			
Customer Services			
Revenues and Benefit project support	ALL	On-going over the 12 months	Not applicable
Council Tax Policies	2	Complete	Substantial
Sundry Debtors – Aged Debts	1	Complete	Limited
Write off Process	4	Due to commence Q4	
CAPITA migration	1	Deferred	
ICT			
Physical Security & Environmental Controls	2	Complete	Limited
Back up and Disaster Recovery	4	Due to commence Q4	
Neighbourhoods			
Closed Graveyards	2	Deferred	
PROPERTY AND PLANNING			
Building Control	1	Complete	Adequate
Community Infrastructure Levy	3	In progress	
Commercial Directorate Development Group	ALL	On-going over the 12 months	Not applicable
Project support	ALL	On-going over the 12 months	Not applicable
COMMUNITIES			
Housing Standards	3	In progress	
COMMUNICATIONS AND VISITOR ECONOMY			
Event Management	4	Due to commence Q4	
CHANGE AND DELIVERY			
Performance Management / Data Quality	1	Complete	Adequate
Driver Licence checks	2	Complete	Limited
Business Grants	3	In progress	

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GOVERNANCE			
General Data Protection Regulations	2	Complete	Adequate
Management of assets (Inventories)	3	Complete	Adequate
Risk Management	4	Due to commence Q4	
FINANCE			
Bank Reconciliation and cash flow forecasting	4	Due to commence Q4	
GENERAL AREAS			
Post Audit Reviews	ALL	On-going over the 12 months	Not applicable
Contingency / Irregularities	ALL	On-going over the 12 months	Not applicable
PSIAS – Peer Review	ALL	Complete	Not applicable
Residual Work from 2022-2023	1	Complete	Not applicable
Internal Audit Effectiveness Review	4	To commence Q4	
Committee Reporting / Effectiveness Review	All	On-going over the 12 months	Not applicable